



BUSINESS MEETING MINUTES
October 25, 2011

Members Present

Mary Ellen Bobp
Cherie Bowers
Sharon Brown
Paula Canzona
Monica Collins
Don Dutton
Robert Gallego
Ray Hicks
Rosemarie Hirsch
John Isaac
Bonnie Jaros
Michael Kelcher
Jeff McMillan
Dena Montiel

Marilou Morris
Michelle Parolise
Mila Paunovic
Luis Pedroza
Monica Porter
Mario Robertson
John Ross
Max Serrano
Ken Sill
Brian Sos
John Zarske

Absent

Philippe Andrade
Hilda Baitoo
Matt Beyersdorf
Madeline Grant
Jarek Janio
Rene O'Dell
Chuck Ramshaw
Doug Wilkes

Guests

Michael DeCarbo
Mary Huebsch
John Hemingway
Sue Garnett

I. Call to Order

A. President Hicks called the meeting to order at 1:36 pm.

II. Public Comments — (Three-minute time limit)

- A. President Hicks welcomed RSCCD Student Trustee Andrew Hanson to today's meeting.
- B. On behalf of a SAC faculty member, Senator Gallegos inquired about the maintenance of email accounts for faculty who have retired. Faculty felt that there should be a period of time that SAC email is still available to stay in touch with campus activities. SCC Representative Mike DeCarbo shared that one of the Chancellor's goals is to create an emeritus program. This may be a solution to the problem.
- C. Reminder that a Reading Apprenticeship workshop will be held on Friday, October 28th, 9-11 am in room I-101.

III. Approval of Minutes —October 11, 2011

A. Motioned by Mike Kelcher and seconded by Ken Sill, the minutes of October 11th were unanimously approved by the senate as written.

IV. Reports

A. President's Report — Raymond Hicks

1. Equivalency Process
 - a. The executive committee met last week to discuss and make editing recommendations; however, they were not able to review the document in its entirety. Work will continue.
2. TAG report
 - a. Reminder that the next SACTAC meeting will be held Wednesday, November 3rd at 2:30pm in S-215.
 - b. The program turnitin.com was approved by the committee. It will be available district-wide sometime in January.

B. Planning & Budget Report—Co-Chair, Jeff McMillan

1. No report

C. SCC Report—Michael DeCarbo, SCC Secretary/Treasurer

1. SCC has recently completed their faculty priorities process.
2. The issue of Repeatability is being thoroughly discussed on campus.
3. SCC's Exercise Science department is in the process of changing their name to Kinesiology.
4. SCC's Curriculum Committee will be voting on the Computer Skills and Application requirement in the near future.
5. SCC's Senate has recently passed three new resolutions.
 - a. Formation and Guidelines of Committees and Taskforces.
 - b. Senate support of adopting "Statement on Standards of Assessment Practice for Instructional Programs".
 - c. Senate support of SCC faculty member John Smith's appointment to the CCC Board of Governors.
6. Vice Chancellor Peter Hardash attended SCC senate meeting to provide a budget report.

D. Facilities —John Zarske

1. The Facilities Committee met last week on Tuesday, October 18th. Improvements to Dunlap Hall are projected to start during the summer of 2012. Improvement projects should not have an impact on instruction.
 - a. Improvements include:
 1. Two new elevator shafts and stairs
 2. New restrooms that will meet ADA compliance
 3. Replacement of railings
 4. Addition of a retaining wall by the amphitheatre
2. Environmental Taskforce gave a report and will be looking at alternatives to a heating, ventilation and air conditioning central plant.
3. The College Avenue realignment will occur sometime in the future to make space for soccer field and bleachers of the football field.

E. Curriculum—Chair, Bonnie Jaros

1. First reading of the proposed changes to the Computer Skills and Applications Requirement for the AA degree took place at SAC's Curriculum Council. The new computer skills and application issue has come forward to both SAC and SCC Councils. At this time, instruction from the SAC CIC is for the division reps to take the proposal back to their respective divisions for discussion, and a vote will be taken at the next CIC meeting to be held on November 7th.
2. A new AAT degree in Theatre Arts has been created. Bonnie extended a big "thank you" to Valinda Tivenan and the Fine & Performing Arts department for their work.
3. Bonnie and Craig Rutan (SCC CIC Chair) will now be going to the Board two times per year to present new degrees and courses. The Board will receive the bi-annual report at the meeting of November 14th. The second report will be at the second meeting in March 2012.

F. Accreditation Report—Bonnie Jaros

1. No report

V. Presentation— President Ray Hicks

A. Student Success Taskforce

1. President Hicks reported that this state-wide committee was started in January.
2. The document that will be reviewed during today's meeting is currently a draft, and the committee is currently inviting comments and recommendations from faculty and students state-wide.
3. Report reviewed. President Hicks encouraged all in attendance to take information back to their respective divisions/departments for discussion and to provide feedback.

VI. Faculty Priorities—John Zarske

- A. Past President John Zarske reminded faculty that despite the current financial climate, the College needs to once again assess faculty needs on campus. He reminded everyone that planning drives the budget, not the other way around.
- B. Vice President of Academic Affairs, Dr. Linda Rose forwarded the faculty request form to deans and chairs.
- C. The Faculty Priorities meeting is scheduled for Friday, November 18th from 9-12am. Location to be determined.
- D. Senior senators are responsible for being at this meeting whether or not a request is being made from their area. If no request is being made, then member will serve to vote. If the senior senator cannot attend, then the junior senator or designee needs to be assigned.

VII. Other

- A. Clarification provided by Bonnie Jaros & Ray Hicks regarding the draft template of the Department Planning Portfolio. Finalized document will ultimately come through the Senate for review.
- B. Bonnie will provide overview of the Department Planning Portfolio process and how it fits into the PA/PR process in several weeks during the professional development portion of the Academic Senate meeting. Additional information to follow.
- C. Budget requests to be completed by end of the fall semester- Departments should be working with their respective deans who will be providing a narrative to the Vice Presidents.

VIII. Adjournment

- A. Meeting adjourned at 3:02 pm.

Respectfully Submitted by,



Monica Porter
Secretary/Treasurer
SAC Academic Senate